

École Poirier Choir Student Name: _____



Rink Cycle II News and Important Information

Dear Choir Families,

March 9th, 2017

There are just under five weeks until we join the Victoria Symphony Orchestra at Rink Cycle II on **Sunday, April 9th!** Below you'll find lots of important information about this very exciting event. Please read everything carefully, and contact Mme Arts at the school at 250-642-0500, or by email at sarts@sd62.bc.ca if you have any questions.

This event is open to all current Poirier choir members (grades 2-5) who have been attending choir regularly since January. If your child's name is on this package, then they are eligible to take part! It is important to understand with the nature and size of the event and the children being central to the entertainment and the celebration, that it will be a long day! Arrival at Save On Foods Arena is at 9:45 am, and pick-up is 4 pm, so it is actually similar to the length of a school day. *Please discuss this with your child*, so that they understand that there will be some waiting as the groups rehearse and the event comes together. There will, of course, be breaks for lunch and snacks. Our students will also get to watch and listen to other groups rehearse, including high school bands and choirs, and the VSO. It's going to be an amazing experience!

We will need 6-10 parent volunteers (depending on the number of participants) who will remain with our choir group for the duration of the event, helping to keep everyone together in a large space. It would be great to have both male and female helpers, in particular to assist with accompanying small groups on washroom breaks. We are permitted a ratio of 6:1 for parent helpers, so it is possible we may not be able to take all who volunteer.

As you will see, there are also volunteers needed in the arena for the overall coordination of the event. If you are interested, read the attached information from the VSO carefully. Grandparents and friends may also volunteer – they will be asked to provide the name of the school with which they are associated. Note that the positions will require periods of walking and standing.

Drop off and pick-up for the Poirier Choir will be at the large stone and metal sculpture in front of the Save-On Foods Memorial Centre. Parents/guardians will need to sign their student in and out with a Poirier staff member. Once assembled, our group will walk around to Gate 3 to enter the building. **Parents/guardians of participating students are expected to attend the event, either as a volunteer helper with the choir, an event volunteer for the arena, or as an audience member.** Tickets are reasonably priced, and proceeds go to support Symphony outreach programs. See attached ticket information. Tickets can be ordered online.

As always, this information along with permission forms, etc., can be found on the École Poirier Choir Blog. You can access it via the school's website under 'Extra Curricular Activities'.

Students will need to bring a small backpack with snacks, a full lunch, and a water bottle. They may also bring a book or drawing materials, or a small (quiet) toy – **NO electronics, please!**

Our dress for the event will be all black, and yellow choir scarves will be handed out at the centre.

Parents will need to complete and submit the following forms by Friday, March 17th:

- Poirier Parent/Guardian contact and permission form
- Interview/Photo/Video Consent Form for the Victoria Symphony

We look forward to being part of this special musical event in celebration of Canada's 150th Birthday!

Mme Arts and Mr. Daykin
Choir Directors



Student Name (first and last): _____

Classroom Teacher _____ Div. _____

Rink Cycle II Permission and Contact Information Form

I give my child, _____ permission to participate in the Rink Cycle II event at Save On Foods Memorial Centre on Sunday, April 9th, 2017, as part of the École Poirier Choir.

___ I understand that I must transport my child to and from the event, and sign them in and out with a staff member at the designated times and location.

___ I understand that parent helpers, along with Poirier staff, will be supervising the students at the event.

___ I will provide my child with a full lunch, water, and snacks for the day.

___ I, or another parent/guardian or family member will be attending the Rink Cycle either as a helper, or an audience member.

___ I have discussed with my child that the Poirier Code of Conduct – in short: Respect, Responsibility, and Safety – is expected at all times while attending this event. My child will be prepared with a book or other quiet non-electronic activity, and understands that some patient waiting will be a necessary part of this day.

Parent/Guardian signature

Parent/Guardian email (to receive updates prior to the event):

Please print clearly

Contact Information

In the event Mme Arts or Mr. Daykin needs to contact you during the Rink Cycle event, please provide the following information:

Parent(s)/Guardian(s) **attending the event**
either as a helper or audience member: Please print clearly _____

Phone _____

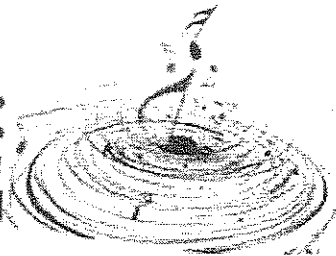
Name of alternate contact _____

Phone _____

Rink Cycle II:

VICTORIA SYMPHONY CELEBRATES CANADA 150!

with VICTORIA YOUTH



Dear parents and guardians,

The Victoria Symphony is so excited to have your child participate in the upcoming Rink Cycle II event on April 9th at the Save on Foods Memorial Centre.

In this letter, I've included:

- Timeline for day of the event
- Drop off/pick up information
- Consent form – *please fill out and send back to your child's teacher before March 24th
- Volunteer positions to sign up for: we're looking for at least 2 parents from each school to help at the event (if you volunteer, you will receive a complimentary voucher for a VS 17-18 concert)! Please sign up to volunteer before March 20th

Here is a link to purchase tickets for the event: <http://selectyourtickets.com/>

Please feel free to contact me with any questions:

Sandy Grayson

Community Relations Coordinator

sandy@victoriasymphony.ca 250-412-1977

RINK CYCLE II VOLUNTEER INFORMATION

Dear Parents and Guardians,

Your child is participating in the upcoming Rink Cycle II music event on April 9th, 2017 at the Save on Foods Memorial Centre. We are looking for volunteers from each school to help us make things run smoothly and ensure a safe and fun event for all.

- You will receive a complimentary ticket to a VS 17-18 season concert by helping out!
- You will be required to attend an orientation at SOFMC prior to the event – date TBC

VOLUNTEER OPPORTUNITIES

Volunteer positions will be filled on a first come first serve basis.

We appreciate your time! Please consider signing up for more than one shift!

GREETERS: as students arrive, give directions to the school check in area

Number needed: 6 (3 per shift)

Shift 1 - orchestra greeters: 9:00 – 10:00

Shift 2 – student greeters: 9:00 – 11:00

STUDENT CHECK IN/AREA MONITORS: as students arrive, they will check in at their school table, unpack their instruments and leave the music case and leave personal belongings in the designated storage area. They will then head to their designated performance area. Show students on the map where their area is located.

Number needed: 27

Shift 1 Student check in: 9:30 – 12:30 (18)

Shift 2 Check in area monitors: 12:30 – 3:30 (9)

SECURITY: you will be assigned to monitor the student performance areas, give directions, and, general safety

Number needed: 8 (4 per shift)

Shift 1: 10:15- 1:15

Shift 2: 1:15-3:45

SIGNAGE: put signage up in the arena

Number needed: 4

Shift: 8:45-10:45

PARKING: monitor parking area for musicians and VIPs

Number needed: 8 (4 per shift)

Shift 1: 9:00 – 12:00

Shift 2: 12:00 – 2:30

For your volunteer commitment, please be prepared to provide the following information:

Area of interest

Preferred time (s) of volunteer shifts

Name, Phone, Address

School your child attends

Please contact Sandy Grayson before Monday, March 20th, to sign up!

PH: 250-412-1977 email: sandy@victoriasymphony.ca

RINK CYCLE TIMELINE

10:00-11:00 VS rehearsal

10:00 Students arrive at GATE 3 (see map next page) with instruments, music stand, lunches, and water

Volunteers direct students to school tables for check in, leave instrument cases in marked area,

Proceed to check in at assigned instrument area locations. Maps will be provided on site.

11:00 – 11:30 Students set up on rink based on seating chart

11:30-12:30 Student/VS rehearsal

12:30-1:00 Student rehearsal concert order

1:00-2:00 Student break. 1 hr students leave instruments, leave music and stands.

Get lunches. Break in bleachers. Lunch Areas by school or instrument area TBA.

2:00-2:30 Regroup - Students and VS setup for performance

2:30 Rink Cycle begins

3:30 Rink Cycle ends.

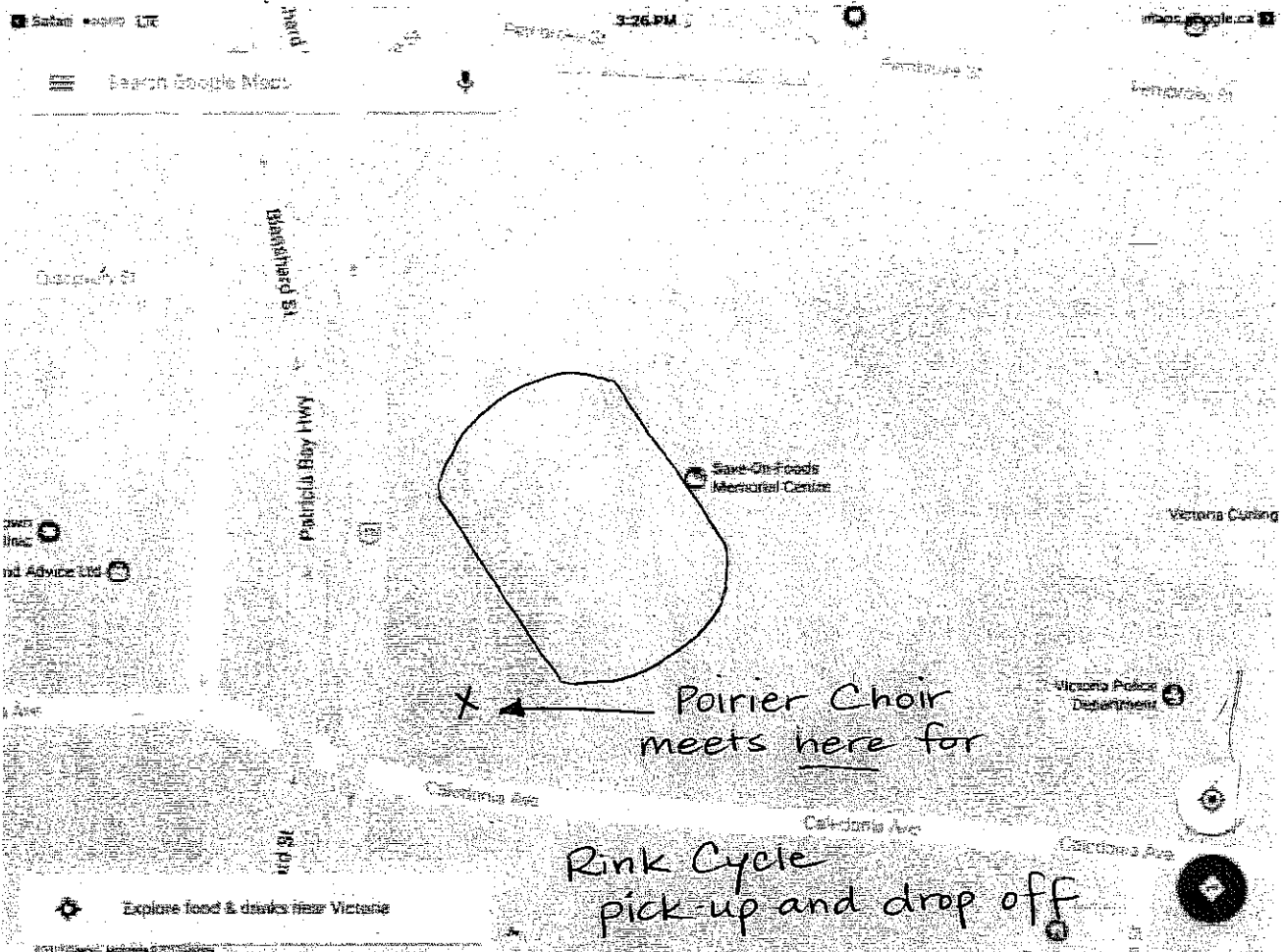
4:00 Please meet your child and exit the arena at Gate 3 after the concert.

Special Drop-Off and Pick-Up Instructions for ÉCOLE POIRIER:

Park your vehicle, and meet the choir and staff in front of Save On Foods Memorial Arena at the base of the large metal and stone sculpture near the corner of Blanshard and Caledonia.

Drop off is at 9:45am sharp!! We will enter the arena through gate 3 as a whole group at 10 am.

Pick-up will be in the same location at 4pm.



GREATER VICTORIA SCHOOL DISTRICT

INTERVIEW/PHOTOGRAPHER/VIDEO CONSENT FORM

This consent form must be used

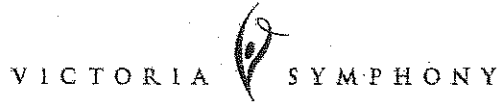
- When interviews are undertaken or when photos or videos are taken by the media or an outside organization and where individual students may be identified by name
- When photos or videos are taken by the District where individual students are identified and the material is to be used for the purposes outside the school.

I hereby consent for _____

Name of Student (PLEASE PRINT)

To be (Please check the circle)

- Photographed by VS photographers
- Interviewed by N/A
- Videotaped by VS



VICTORIA SYMPHONY

Purpose of the interview, photograph or videotape and what use will be made of it:

RINK CYCLE II April 9th, 2017:

images may be used for grant purposes, annual fund letters, and/or online social media

Name of Parent/Legal Guardian PLEASE PRINT

Date

***Please fill out and return to your child's music teacher by MARCH 24TH**

